

Pennsylvania CareerLinkSM

Cambria County



2024

Hours: Monday - Thursday • 8am to 4pm
 Friday • 9am to 4pm
 248 Main Street, Suite 100, Johnstown, PA 15901
 Website: www.pacareerlink.pa.gov



Monday	Tuesday	Wednesday	Thursday	Friday
1	2 10am Interviewing	3 10am – 2pm Representative from Senator Langerholc’s Office 1:30pm Resume	4 10am Job Corps 	5
8 10am Open Zoom PA CareerLink® Adult Services	9	10	11 9am Commonwealth of PA Employment	12
15 	16	17 2pm Job Searching with a Criminal Record	18 10am Job Corps 1pm Social Media Awareness	19
22 <div style="border: 1px solid black; padding: 5px; width: fit-content;">If you are interested in Adult Education Classes call or text 814.410.9524 today to get started!</div>	23 1pm Preparing for a Job Fair (Virtual Workshop)	24 1pm Open Zoom Youth Services 1pm Preparing for a Job Fair (In Person Workshop Reservation Required)	25 10am Mature Worker 1pm Preparing for a Job Fair (In Person Workshop Reservation Required)	26 
29	30			Tuesday, May 7, 2024 10am – 4:00pm

Please join us for any or all of our virtual workshops! It is easy! Just click on the title of the workshop that you are interested in to connect. You may also join by connecting through www.pacareerlink.pa.gov under Events or call to get the link emailed to you or number to join by phone.

MOXHAM • 540 Central Avenue (Goodwill of the Southern Alleghenies) • Johnstown, PA 15902
 •Monday to Thursday By appointment
 Please call 814.534.2500 for further assistance

AFFILIATE SITES

EBENSBURG • 300 Prave Street • (Young People's Community Center-YPCC) • Ebensburg, PA 15931
 •Monday to Thursday • 9am to 3pm • Friday • Closed
 Please call 814.534.2500 for further assistance

PA CareerLink® Cambria County is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Language assistance services available free of cost. Program funded with federal dollars. For detailed information see <https://sapdc.org/stevens-amendment/>.

A proud partner of the  American Job Center network

Workshop Description



Virtual Workshops

We are now offering all of our Workshops Virtually so that you may participate from your own device from any location. Simply click on the workshop of interest on the calendar and it will link you directly to that webinar. Please refer to the Workshop Descriptions below for further information regarding each of those workshops.

Open Zoom Adult Services

Information Session of PA CareerLink® services that are offered from Résumé assistance to Job Search, Interviewing Skills, possible funds for schooling and many more.

Mature Worker Workshop

Addressing/discussing common concerns facing today's mature worker and how to work through those concerns to your benefit.

Interviewing

Learn tips for having a successful interview such as:

- How to prepare
- Proper attire for the interview
- What to do during the interview
- What to do following the interview

Open Zoom Youth Services

Youth & Young Adults

Free PA CareerLink® Services & Cash Incentives

Available to Young Adults Ages 16-24

Commonwealth of PA Employment

Information about Commonwealth of PA employment and how to apply.



Résumés

Receive a brief overview of the two most commonly used résumé styles, chronological and functional with samples of each. A Career Planner will walk you through the parts of a résumé. Cover letters, references and thank you notes will also be discussed briefly and examples of each will be available for review. This is an excellent introductory workshop for first time job seekers, those looking to update their résumé after several years in the same field or those hoping to gain insight on the latest trends regarding résumé formatting and writing.

Employer Expectations

- What employers are looking for
- How to retain your employment
- How to get ahead and move up in the Job

Social Media Awareness

- Enhance the professionalism of your social media outlets
- Gain insight on what employers are looking for
- Discover how social media can enhance your job search

Northstar Digital Assessment

You can receive a Northstar Digital Literacy Certificate for each one of the exams that you pass. Schedule today! Some of the Certifications you may receive include Basic Computer Skills, Microsoft Word, Using Email and many others.

Job Searching with a Criminal Record

- What defines criminal justice involvement?
- What are the barriers that individuals with criminal justice involvement face?
- How to understand your record/criminal justice Involvement
- Interview preparation
- Benefits for second chance employers
- Being an advocate for your skills/qualifications and how to engage with others who are advocates

If you would like to have your résumé critiqued, please drop it off at our office and we will return it to you, with our suggestions, within a week. Need to write a résumé? Stop in and pick up a Résumé Writing Packet or attend our monthly Résumé workshop, once you have a resume completed, submit it for review.